



Village of Point Edward Minutes

Council Meeting – December 17, 2018

9:00 a.m. Council Chambers, Point Edward Municipal Office

135 Kendall Street, Point Edward, Ontario

Present: Mayor B. Hand, Deputy Mayor G. Grimes, Chief Administrative Officer (CAO) J. Burns, Councillor T. Mondoux, Councillor L. Gordon, Councillor P. Burgess, Manager of Environmental Services (MES) J. Verstraeten, Administrative Assistant J. Capes, Treasurer T. Thibeault

Disclosure of Pecuniary Interest

- None

Planning

- None

Delegations

- None

Public Meetings

- None

Adoption of Minutes

- None

Financial Reports

- None

Committee Reports

- None

Miscellaneous Reports

- None

Communications (Council Action)

- None

Communications (Receive and File) – Listed

- None

New Business (The next four numbers are)

1. Council orientation session.

The Chief Administrative Officer (CAO) had prepared notes for the Council Orientation that were reviewed during the meeting.

The Point Edward Organizational Chart was reviewed.

The Volunteer Fire Fighter pay was discussed as to how it is generated, and it was explained that the Fire Chief, Deputy Fire Chief, and Community Emergency Management Co-Ordinator keep track of points that volunteers earn throughout the year by attending calls, and dividing the dollars by the points twice a year. Also discussed was the on-call pay which is paid monthly.

2. Preliminary review of 2019 Water/Waste water Budget.

At 9:10 am water budget discussions commenced.

The SCADA system at the plant was discussed as only having back-ups being stored at the Water Pollution Plant, and that it is not advisable to have information back-up in only one location. A proposed solution was brought forward that after the SCADA work is completed, that the software technicians meet with Keystone IT to resolve the problem with having an external server available.

A new line item is to be created in revenue labelled Hydro Rebate.

The MES to prepare a report indicating the requirement justifications for the requests and the possible implications that could occur if not provided.

Talks took place of moving the hydro rebate to revenue, and that the rest of the money needed come from the Village Capital and Village Reserves.

Council orientation session resumed at 11:00 am.

The CAO will send out an electronic copy of Expense sheets to Council.

The CAO will locate and forward a schedule for Committee Chairpersons.

If Council is interested in attending future workshops; they are to notify the CAO prior to ensure there is adequate funding in the budget.

Once Council has signed minutes; they are to forward to the Administrative Assistant.

The CAO will be keeping a register of pecuniary interests moving forward as a way of conveying municipal transparency. Council are to fill out the record on paper, and forward a copy to the CAO for record keeping.

The CAO will forward a notice of motion form electronically to Council.

The discussion of LAWSS submitting monthly reports and presenting to Council quarterly took place. The Chief Administrative Officer (CAO) will contact the Manager of Environmental Services (MES) to verify if this is something that takes place with local municipal Council or at the County level.

The Arena logistics were discussed, and it was perceived that the \$50-dollar discount rate for early skating had been discontinued. The CAO will verify.

The Public Works logistics were discussed. The Summer Students bonuses were discussed, and that maybe they be distributed after completion of the agreed upon work schedule.

The CAO to confirm the Marcotte contract regarding a possible 2-year extension.

The CAO will confirm with the City of Sarnia the dates they have set for compost, and recycling and what this means for the Village of Point Edward. Possible transitional incentives were discussed such as 2 for 1 for recycle bins, or to provide 1 recycle bin to each household.

3. Michigan Avenue bicycle lanes and parking lanes.
Discussion took place that Point Edward possibly follow suite with what the City of Sarnia is doing regarding the bike lanes and parking lanes, with the possibility of carrying on the whole stretch of Michigan Avenue in Point Edward.
4. GPS on staff vehicles.
The discussion arose regarding the possibility of having a GPS installed on fleet vehicles to track their usage such as driving time, speeds, hard breaking etcetera as it could provide information for budgeting time as well as possibly saving on insurance for the Village.

By-Laws

Resolution to Adjourn to an 'In Camera' Session

Resolution to Reconvene to Regular Council Session

Report of the Closed Session Meeting of Council

Resolution to Adopt the Report of the Closed Session

Confirmation By-Law (The next number is)

1. By-Law Number 39, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including December 17, 2018.

Resolution 1

Moved by Councillor Burgess

Seconded by Councillor Gordon

THAT By-Law Number 39, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including December 17, 2018 be READ a FIRST, SECOND, and THIRD TIME, and FINALLY PASSED this 17th day of December, 2018.

Carried

Adjournment

Resolution 2

Moved by Councillor Gordon

Seconded by Councillor Mondoux

THAT the Council Meeting be adjourned until the January 22, 2019 call of the Chair or at such times as a Special committee meeting is held to discuss legal matters, property matters, or personnel matters.

Carried

Mayor Bev Hand

Chief Administrative Officer/Clerk Jim Burns