



## Village of Point Edward Minutes

### Council Meeting – December 11, 2018

5:00 p.m. Council Chambers, Point Edward Municipal Office

135 Kendall Street, Point Edward, Ontario

Present: Mayor B. Hand, Deputy Mayor G. Grimes, Councillor T. Mondoux, Councillor L. Gordon, Councillor P. Burgess, Chief Administrative Officer (CAO) J. Burns, Operations Manager P. Churchill, Manager of Environmental Services (MES) J. Verstraeten, Administrative Assistant J. Capes

---

#### Disclosure of Pecuniary Interest

- None

#### Planning

- None

#### Delegations

- None

#### Public Meetings

- None

#### Adoption of Minutes (The next two numbers are)

1. Council Minutes from the meeting of November 27, 2018.
2. Council Minutes from the meeting of November 27, 2018 – Inaugural Meeting.

#### Resolution 1

Moved by Councillor Burgess

Seconded by Councillor Gordon

THAT the Council minutes of November 27, 2018, and Council Inaugural Meeting minutes of November 27, 2018 be approved.

Carried

## **Financial Reports**

- None

## **Committee Reports**

- None

## **Miscellaneous Reports (The next number is)**

1. Building permit report as of December 3, 2018.

### **Resolution 2**

Moved by Councillor Burgess

Seconded by Councillor Grimes

THAT the Miscellaneous report item 1 be received and filed.

**Carried**

## **Communications (Council Action) (The next number is)**

1. Letter regarding Municipal Reporting Burden.

### **Resolution 3**

Moved by Councillor Gordon

Seconded by Councillor Burgess

THAT the CAO be authorized to compile a list of reporting burdens affecting the municipal sector, and THAT the Minister, and Deputy Minister of Ministry of Municipal Affairs and Housing (MMAH) be copied on the list.

**Carried**

## **Communications (Receive and File) – Listed (The next two numbers are)**

1. AMO Watch File – November 29, 2018.
2. AMO Watch File – December 6, 2018.

### **Resolution 4**

Moved by Councillor Burgess

Seconded by Councillor Mondoux

THAT Communications (Receive and File) – Listed Items 1-2 be received and filed.

**Carried**

## **New Business (The next six numbers are)**

1. Review of Procedural By-Law # 7 of 2015.

Changes to the By-Law to be as follows:

8e) has changed from mail slot to shared drive, and to include scan and send to email information for external committees.

8f) will have email added to this item.

The wording "OneDrive" to be changed to "shared drive" throughout the entire document.

10e) Changed the day "Wednesday" to "Thursday".

All "his" or "her" mentioning's will be replaced with the word "their"

10p) will be removed from the document as it has not been practiced by Village staff and is completed by Village auditors.

Discussion took place that a new Agenda item be added after Adoption of Minutes, titled Business Arising. Moving forward New Business items brought forward will be added as an agenda item under Business Arising for the following Council meeting to allow staff to have information more readily available for discussion.

2. Public Appointments to Village Committees and Boards.

**Resolution 5**

Moved by Councillor Burgess

Seconded by Councillor Mondoux

THAT Larry MacKenzie, Gavin Hall, and Judy Shelley be appointed to the Committee of Adjustment/Property Standards Committee.

**Carried**

**Resolution 6**

Moved by Deputy Mayor Grimes

Seconded by Councillor Gordon

THAT incumbent Committee member Carolyn Leaver-Luciani be appointed to the Police Services Board Committee.

**Carried**

3. Rebate from Blower Project at Sewage Treatment Plant

**Resolution 7**

Moved by Councillor Gordon

Seconded by Councillor Mondoux

THAT the rebate in the amount of \$35,940 be placed in the Point Edward Electricity Holdings Inc. reserve account.

**Carried**

4. Municipal cannabis retail policy statement

The Chief Administrative Officer (CAO) will forward a copy of the correspondence submitted by the Association of Municipalities of Ontario (AMO) to the Planning and Development Services Manager to review and formulate a report with necessary modifications.

5. Conferences 2019

AMO August 18-21, 2019 located in Ottawa.

Federation of Canadian Municipalities (FCM) May 30-June 2, 2019 located in Quebec.

Ontario Good Roads Association (OGRA) February 24-27, 2019 located in Toronto.

6. Lambton Area Water Supply System (LAWSS) new General Manager

Clinton Harper has been hired as the new Water System Engineering Technologist for LAWSS.

## **By-Laws**

1. By-Law Number 37, being a By-Law to appoint a Deputy Mayor and Council Members to Committees/Board Positions.

### **Resolution 8**

Moved by Councillor Gordon

Seconded by Councillor Burgess

THAT By-Law Number 37, being a By-Law to appoint a Deputy Mayor and Council Members to Committees/Board Positions be READ a FIRST, SECOND and THIRD TIME, and FINALLY PASSED this 11<sup>th</sup> day of December, 2018.

**Carried**

## **Resolution to Adjourn to an 'In Camera' Session**

## **Resolution to Reconvene to Regular Council Session**

## **Report of the Closed Session Meeting of Council**

## **Resolution to Adopt the Report of the Closed Session**

## **Confirmation By-Law (The next number is)**

1. By-Law Number 38, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including December 11, 2018.

### **Resolution 9**

Moved by Councillor Burgess

Seconded by Councillor Gordon

THAT By-Law Number 38, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including December 11, 2018 be READ a FIRST, SECOND, and THIRD TIME, and FINALLY PASSED this 11<sup>th</sup> day of December, 2018.

**Carried**

## **Adjournment**

### **Resolution 10**

Moved by Councillor Burgess

Seconded by Deputy Mayor Grimes

THAT the Council Meeting be adjourned until the January 22, 2019 call of the Chair or at such times as a Special Committee meeting is held to discuss legal matters, property matters, or personnel matters.

**Carried**

---

Mayor Bev Hand

---

Chief Administrative Officer/Clerk Jim Burns