



Village of Point Edward Minutes

Council Meeting – April 24, 2018

5:00 p.m. Council Chambers, Point Edward Municipal Office

135 Kendall Street, Point Edward, Ontario

Present: Mayor B. Hand, Deputy Mayor J. Robson, Councillor P. Burgess, Councillor L. Gordon, Councillor B. Drury, Chief Administrative Officer (CAO) J. Burns, Manager of Planning and Development Services B. Puzanov, Administrative Assistant J. Capes

Disclosure of Pecuniary Interest

- None

Planning (The next number is)

1. Wessley Thomas – Fence request.

Resolution 1

Moved by Deputy Mayor Robson
Seconded by Councillor Burgess
THAT Ben Puzanov be invited within the bar.

Carried

Resolution 2

Moved by Deputy Mayor Robson
Seconded by Councillor Gordon
THAT the Fence request be approved, and THAT the owner be required to eliminate the curb cut along Helena Street and restore the boulevard area between the sidewalk and the road to grass, and THAT the Albert Street road entrance to the site be paved.

Carried

Delegations (The next number is)

1. Michele Trempe - Fairtax.

Resolution 3

Moved by Councillor Gordon
Seconded by Deputy Mayor Robson
THAT Michelle Trempe be invited within the bar.

Carried

Michelle reviewed a Power Point presentation with Council that illustrated what Fairtax offers to its clients. She also advised that a 2-year contract would be required with an option for the Village to cancel by providing a 30-day written notification requesting a cancellation. Lines of communication are open to the wishes of the Council for as often as they wish to report.

Resolution 4

Moved by Councillor Gordon

Seconded by Councillor Drury

THAT the Village of Point Edward CAO be authorized to enter into an agreement with Fairtax.

Carried

Public Meetings

- None

Adoption of Minutes (The next number is)

1. Minutes of the Council Meeting held March 27, 2018.

Resolution 5

Moved by Deputy Mayor Robson

Seconded by Councillor Gordon

THAT the Minutes of the Council Meeting held March 27, 2018 be approved with the recommended changes.

Carried

Financial Reports (The next four numbers are)

1. General Operations: Total Revenues for the month of March, 2018.

Resolution 6

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT the Total Revenues in General Operations for the month of March, 2018 in the amount of \$1,999,544.53 be approved.

Carried

2. General Operations: Total Expenditures for the month of March, 2018.

Resolution 7

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT the Total Expenditures in General Operations for the month of March, 2018 in the amount of \$2,127,847.11 be approved.

Carried

3. Water/Waste Water Treatment Plant: Total Revenues for the month of March, 2018.

Resolution 8

Moved by Councillor Gordon

Seconded by Deputy Mayor Robson

THAT the Total Revenues in Water/Waste Water Treatment Plant for the month of March, 2018 in the amount of \$753,339.90 be approved.

Carried

4. Water/Waste Water Treatment Plant: Total Expenditures for the month of March, 2018.

Resolution 9

Moved by Councillor Gordon

Seconded by Deputy Mayor Robson

THAT the Total Expenditures in Water/Waste Water Treatment Plant for the month of March, 2018 in the amount of \$140,962.29 be approved.

Carried

Committee Reports (The next five numbers are)

1. Public Works/Parks Committee Meeting of April 10, 2018.

Resolution 10

Moved by Councillor Burgess

Seconded by Deputy Mayor Robson

THAT the Public Works/Parks Committee Meeting minutes of April 10, 2018 be received and filed.

Carried

2. Arena/Community Hall Meeting of March 10, 2018.

Resolution 11

Moved by Councillor Gordon

Seconded by Councillor Burgess

THAT the Arena/Community Hall Meeting minutes of April 10, 2018 be received and filed.

Carried

3. Fire Committee Meeting of April 10, 2018.

Resolution 12

Moved by Councillor Gordon

Seconded by Councillor Drury

THAT the Fire Committee Meeting minutes of April 10, 2018 be received and filed.

Carried

4. Water/Wastewater Treatment Plant Committee Meeting of April 10, 2018.

Resolution 13

Moved by Councillor Drury

Seconded by Deputy Mayor Robson

THAT the Water/Wastewater Treatment Plant Committee Meeting minutes of April 10, 2018 be received and filed.

Carried

5. Finance Committee Meeting of April 10, 2018.

Resolution 14

Moved by Deputy Mayor Robson

Seconded by Councillor Burgess

THAT the Finance Committee Meeting minutes of April 10, 2018 be received and filed.

Carried

Miscellaneous Reports (The next two numbers are)

1. Building permit update as of April 17, 2018.
2. Police Services Board meeting minutes from March 27, 2018.

Resolution 15

Moved by Deputy Mayor Robson

Seconded by Councillor Burgess

THAT the Miscellaneous Reports items 1, and 2 be received and filed.

Carried

Communications (Council Action)

- None

Communications (Receive and File) – Listed (The next five numbers are)

1. AMO Watch File – March 29, 2018.
2. AMO Watch File – April 5, 2018
3. AMO Watch File – April 12, 2018.
4. AMO Watch File – April 19, 2018.
5. OLG 4th Quarter revenues.

Resolution 16

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT the Communications (Receive and File) Listed Items (1-5) be received and filed.

Carried

New Business (The next sixteen numbers are)

1. Building Services Agreement with County of Lambton.
The Chief Administrative Officer (CAO) will invite the County of Lambton representatives to the next Council meeting to discuss the Building Services Agreement.
2. Election Accessibility Plan.
Provided to Council for review.
3. Use of Corporate Resources Policy.
Provided to Council for review.

4. Fire Prevention Officer
The Chief Administrative Officer (CAO) advised that the job description is almost completed and ready for advertisement and will send it out this week for publishing.
5. Advance Vote date and time
The CAO was authorized to have the Advance Vote take place at the Municipal Office on October 13, 2018 from 10am-4pm.

Discussion arose that the Seniors Fair would be a good place to advertise that the Election will be different this year by having an information notice prepared and generated for dispersal.
6. Michigan Ave. and Alfred St. residential construction
Discussion took place as to whether the property owner was meeting the required timelines set out by the Property Standards Officer. The consensus was that the work is progressing, but that it will be a little slower than expected due to unforeseen work required to take place.
7. Bottoms Up patio railing
The CAO will contact the owner to discuss relocating the patio railing off of the Village's property.
8. Signs on Village property
The CAO to discuss the signs being placed on Village property to the Operations Manager.
9. Fire Fighters Certificate & Training
The CAO was questioned if he had received a response to the letter submitted by the Village. The CAO replied that the Village hadn't received anything as of yet, and that he would circulate to all of Council a copy of the letter submitted.
10. Lease renewal for the Waterfront Park
Discussion took place that the General Manager of the St. Clair Conservation Authority will be contacting the CAO to discuss the wording for the upcoming lease renewal.
11. Blended tax levies
The CAO will speak with the Treasurer to discuss blended tax levies.
12. Arena charging stations
Discussion took place that the information will be deferred until after the Wi-Fi meeting takes place, and that it be added to both the Arena, and Finance Committee meeting agendas.
13. Properties along Venetian Boulevard
The CAO will invite the Manager of Planning and Development Services to attend the next Council meeting to delineate information collected when in attendance at a meeting with the St. Clair Region Conservation Authority and Steeves & Rozema.
14. New Hotel on Venetian Boulevard
The CAO informed Council that a minor variance for a parking lot has been received by the Village from a proposed New Hotel, and that the Manager of Planning and Development Services has contacted qualified contacts to provide a non-bias opinion for the request.
15. Holmes Foundry
The CAO will send a letter requesting that the owners from Gateway attend a Council meeting to discuss cleanup efforts on Holmes Foundry property, and the Environmental Abatement results.
16. Flag lowering
Discussion on flag lowering procedures took place.

By-Laws

Resolution to Adjourn to an 'In Camera' Session

Resolution to Reconvene to Regular Council Session

Report of the Closed Session Meeting of Council

Resolution to Adopt the Report of the Closed Session

Confirmation By-Law (The next number is)

1. By-Law Number 16, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including April 24, 2018.

Resolution 17

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT By-Law Number 16, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including April 24, 2018 be READ a FIRST, SECOND, and THIRD TIME, and FINALLY PASSED this 24th day of April, 2018.

Carried

Adjournment

Resolution 18

Moved by Councillor Burgess

Seconded by Deputy Mayor Robson

THAT the Council Meeting be adjourned until the May 22, 2018 call of the Chair or at such time as a Special Committee meeting is held to discuss legal matters, property matters or personnel matters.

Carried

Mayor Bev Hand

Chief Administrative Officer/Clerk Jim Burns