



Village of Point Edward Minutes

Council Meeting – July 22, 2014

5:00 p.m. – Council Chambers, Point Edward Municipal Office

135 Kendall Street, Point Edward, Ontario

Present: Mayor L. MacKenzie, Deputy Mayor J. Robson, Councillor B. Hand, Councillor B. Drury, Councillor J. Romlewski, Chief Administrative Officer (CAO) J. Burns, Operations Manager P. Churchill, Treasurer T. Thibeault

Disclosure of Pecuniary Interest

1. None

Planning

1. None

Delegations

1. Treasurer T. Thibeault – 2013 Yearend Adjustments and financial statements.

Resolution 1

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT Council adopts the recommended Yearend Journal Entries for 2013 and the 2013 Financial Statements, as well as the endorsement of the Auditor's Representation Letter and the Audit Findings Letter.

Carried

Councillor Drury questioned the meaning of materiality in the Auditor's letter and the Treasurer stated that it means our accrued costs at the end of the year do not meet the need for recording as they are below the number that would be considered material in our Financial Statements.

The Treasurer explained that all tax accounts are cleared from the list of properties possibly going to tax sale due to back taxes.

The Point Edward Early Learning Centre has asked for and received a letter from the Village informing them of the amount of their outstanding loan.

Public Meetings

1. None

Adoption of Minutes (The next two numbers are)

1. Minutes of the meeting of June 24, 2014.

Resolution 2

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT the Minutes of the Council Meeting held June 24, 2014 be approved as circulated.

Carried

2. Minutes of the Point Edward Electricity Holdings Inc. meeting of June 24, 2014.

Resolution 3

Moved by Councillor Hand

Seconded by Councillor Drury

THAT the Minutes of the Point Edward Electricity Holdings Inc. meeting of June 24, 2014 be approved as circulated.

Carried

Financial Reports (The next four numbers are)

1. General Operations: Total Revenues for the month of June, 2014.

Resolution 4

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT Total Revenues in General Operations for the month of June 2014, in the amount of \$2,257,154.55 be approved.

Carried

2. General Operations: Total Expenditures for the month of June, 2014.

Resolution 5

Moved by Deputy Mayor Robson

Seconded by Councillor Hand

THAT Total Expenditures in General Operations for the month of June, 2014, in the amount of \$1,173,571.16 be approved.

Carried

3. Water/Waste Water Treatment Plant: Total Revenues for the month of June, 2014.

Resolution 6

Moved by Councillor Romlewski

Seconded by Deputy Mayor Robson

THAT Total Revenues in Water/Waste Water Treatment Plant for the month of June 2014, in the amount of \$255,502.44 be approved.

Carried

4. Water/Waste Water Treatment Plant: Total Expenditures for the month of June, 2014.

Resolution 7

Moved by Councillor Romlewski

Seconded by Councillor Drury

THAT Total Expenditures in Water/Waste Water Treatment Plant for the month of June 2014, in the amount of \$96,496.55 be approved.

Carried

Committee Reports (The next five numbers are)

1. Public Works/Parks Committee Meeting of July 8, 2014.

Resolution 8

Moved by Councillor Hand

Seconded by Deputy Mayor Robson

THAT the minutes of the Public Works/Parks Committee Meeting of July 8, 2014 be accepted as circulated.

Carried

An update was provided by the Operations Manager regarding concerns with the completion of the Venetian Boulevard construction project. The Village is unhappy with the condition the laydown areas were left in as well as the condition of the boulevards and the lack of seeding/sodding. The Operations Manager is also concerned with asphalt that was dropped on the road at the intersection of Venetian and the entrance to the casino. The Operations Manager and the Chief Administrative Officer have been in contact with Officials at Lambton County regarding the condition of the area and they are working with the contractor to have the job completed. The County has the option of charging liquidated damages to the contractor for not having the job completed on time and have put the contractor on notice that they will be charging liquidated damages.

2. Arena/Community Hall Meeting of July 8, 2014.

Resolution 9

Moved by Councillor Drury

Seconded by Deputy Mayor Robson

THAT the minutes of the Arena/Community Hall Meeting of July 8, 2014 be accepted as circulated.

Carried

3. Fire Committee Meeting of July 8, 2014.

Resolution 10

Moved by Councillor Drury

Seconded by Councillor Romlewski

THAT the minutes of the Fire Committee Meeting of July 8, 2014 be accepted as circulated.

Carried

There was a discussion around the lighting of fireworks in the Village. The Chief Administrative Officer will be gathering information over the summer months regarding how other municipalities deal with this issue and reporting back to the Fire Committee in the future. Council members were asked to provide any information they may have.

4. Water/Wastewater Treatment Plant Committee Meeting of July 8, 2014.

Resolution 11

Moved by Councillor Romlewski
Seconded by Deputy Mayor Robson
THAT the minutes of the Water/Wastewater Treatment Plant Committee Meeting of July 8, 2014 be accepted as circulated.

Carried

5. Finance Committee Meeting of July 8, 2014.

Resolution 12

Moved by Deputy Mayor Robson
Seconded by Councillor Romlewski
THAT the minutes of the Finance Committee Meeting of July 8, 2014 be accepted as amended.

Carried

Miscellaneous Reports (The next six numbers are)

1. June, 2014 report to Police Services Board.
2. Police Services Board Meeting of July 8, 2014.

Resolution 13

Moved by Deputy Mayor Robson
Seconded by Councillor Romlewski
THAT items 1 and 2 be received and filed.

Carried

3. Technical Liaison Committee meeting of June 19, 2014.

Resolution 14

Moved by Councillor Hand
Seconded by Deputy Mayor Robson
THAT item 3 be received and filed.

Carried

4. St. Clair Region Conservation Authority Board meeting minutes of June 26, 2014.

Resolution 15

Moved by Councillor Romlewski
Seconded by Councillor Hand
THAT item 4 be accepted as circulated and THAT it be noted that the minutes provided are in draft form.

Carried

Communications (Council Action) (The next three numbers are)

1. Invitation to Blyth Festival.

Resolution 16

Moved by Councillor Romlewski
Seconded by Councillor Hand
THAT item 1 be received and filed..

Carried

Communications (Receive and File)

1. AMO Watch File – June 26, 2014.
2. AMO Watch File – July 3, 2014.
3. AMO Watch File – July 10, 2014.
4. AMO Watch File – July 17, 2014.
5. AMO Communication regarding Provincial Budget.
6. County of Lambton – Council Highlights – July 3, 2014.
7. Sarnia Lambton Economic Partnership 2013 Annual Report.

Resolution 17

Moved by Deputy Mayor Robson

Seconded by Councillor Hand

THAT items 1-7 in Communications – Receive and File Listed, be received and filed.

Carried

New Business (The next six numbers are)

1. Intersection of Michigan and Alexandra Avenues.

Resolution 18

Moved by Deputy Mayor Robson

Seconded by Councillor Hand

THAT the report from Sergeant S. Poole from the OPP regarding the intersection of Michigan and Alexandra be forwarded to the County of Lambton Road department and THAT we inform them that we would like to see option 1 implemented.

Carried

2. Request for reimbursement of plumbing bill.

Resolution 19

Moved by Deputy Mayor Robson

Seconded by Councillor Romlewski

THAT the request to reimburse the invoice for 708 Ernest Street be denied as our water operators have not been doing anything in that area for several months.

Carried

3. Sarnia International Powerboat Festival Sponsorship,
The Chief Administrative Officer was instructed to contact the organizers of the event to inform them that Council wanted the donation to be \$1,000 inclusive of HST.

4. Bike stand in the Village.

Resolution 20

Moved by Councillor Drury

Seconded by Councillor Romlewski

THAT the idea of having bike stands installed in the Village be referred to the Public Works/Parks Committee for further review.

Carried

5. Gardens at the end of dead end streets.

Deputy Mayor Robson questioned the maintenance of gardens at the dead end streets and why they were being treated differently. The Operations Manager stated that at least one of the gardens is being looked after by a private individual and that the staff are doing the best job they can to keep all the gardens weeded while continuing with the other work they must complete.

6. Garden at Waterfront Park.

Councillor Drury questioned the weeds in the new garden in Waterfront Park and if the installation of the garden had been completed properly as he did not think the weeds should have been growing through landscape fabric. The Operations Manager will review the garden to ensure the work was done properly.

7. LED streetlight replacement.

Mayor MacKenzie informed Council that the replacement of the fixtures would begin July 28, 2014 and would take 10 – 12 weeks depending on weather and other workload.

8. Gazebo donation to the City of Sarnia.

Resolution 21

Moved by Councillor Romlewski

Seconded by Councillor Hand

THAT the Village of Point Edward proceed with plans to have a gazebo installed in Centennial Park in the City of Sarnia in order to honour their 100th Anniversary and THAT Village and City Staff work together to move the project forward.

Carried

9. Playground inspections.

The Operations Manager discussed the playground inspections with Council and informed them he has already made the changes that were listed as critical. The Operations Manager was told to use his discretion when it comes to some of the more minor repairs.

10. Splash pad.

Work on the design of the splash pad has begun.

11. Stephen Roberts water licensing.

The Operations Manager informed Council that Stephen Roberts has completed the required course and has obtained his Class 1 operating license. The Chief Administrative Officer was instructed to send Mr. Roberts a congratulatory letter.

By-Laws (The next number is)

1. By-Law Number 22, being a By-Law to Levy Taxes for the Year 2014.

Resolution 22

Moved by Deputy Mayor Robson

Seconded by Councillor Drury

THAT By-Law Number 22, being a By-Law to Levy Taxes for the Year 2014 be READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 22nd day of July, 2014.

Carried

2. By-Law Number 23, being a By-Law to provide for Backflow Prevention.

Resolution 23

Moved by Councillor Romlewski
Seconded by Deputy Mayor Robson
THAT By-Law Number 23, being a By-Law to provide for Backflow Prevention be READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 22nd day of July, 2014.

Carried

3. By-Law Number 24, being a By-Law to Confirm the resolutions of Point Edward Council which were adopted Up To and Including July 22, 2014.

Resolution 24

Moved by Councillor Hand
Seconded by Councillor Drury
THAT By-Law Number 24, being a By-Law to Confirm the resolutions of Point Edward Council which were adopted Up To and Including July 22, 2014 be READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 22nd day of July, 2014.

Carried

Resolution to Adjourn to an 'In Camera' Session

Resolution 25

Moved by Deputy Mayor Robson
Seconded by Councillor Romlewski
THAT Council go in camera at 6:26 pm. to discuss a personnel matter.

Carried

Resolution to Reconvene to Regular Council Session

Resolution 25

Moved by Deputy Mayor Robson
Seconded by Councillor Romlewski
THAT Council reconvenes to its open session at 6:30 pm.

Report of the Closed Session Meeting of Council

Resolution to Adopt the Report of the Closed Session

Adjournment

Resolution 26

Moved by Deputy Mayor Robson
Seconded by Councillor Drury
THAT the Council Meeting be adjourned until the September 23, 2014 call of the Chair or at such time as a Special Committee meeting is held to discuss legal matters, property matters or personnel matters.

Carried

Mayor Larry MacKenzie

Chief Administrative Officer/Clerk Jim Burns