



# Village of Point Edward Minutes

## Council Meeting – October 27, 2015

5:00 p.m. Council Chambers, Point Edward Municipal Office

135 Kendall Street, Point Edward, Ontario

Present: Mayor L. MacKenzie, Deputy Mayor B. Hand, Councillor J. Robson, Councillor L. Gordon, Councillor P. Burgess, Chief Administrative Officer (CAO) J. Burns, Operations Manager P. Churchill, Administrative Assistant J. Capes

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### Disclosure of Pecuniary Interest

- None

### Planning

- None

### Delegations (The next two numbers are)

1. Ben Prins – property development issues.

#### Resolution 1

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT Ben Prins (Active Playground Equipment), and Brianne Wallace (Building Inspector) be invited within the bar regarding property development issues.

**Carried**

Discussion took place that Ben had a fence built that was 12 feet high without the Village's prior approval. The Village's fence By-Law permits up to 6 feet without needing the Village's permission.

Ben advised that the fence was built to hide storage racks, and that he was unaware that he needed a permit for a fence in an industrial area. Ben requested an exemption to the By-Law.

Discussion took place that the trailer on the property housed an individual for a period of time that also was in contravention of the Village By-Law, and that the individual has since vacated the said premises.

Discussion took place regarding violations that have been occurring on the property.

**Resolution 2**

Moved by Councillor Gordon

Seconded by Councillor Robson

THAT the motion for exemption for 12 foot fence be tabled until all violations have been remedied and the site plan agreement has been approved.

**Carried**

2. Craig Bell – OPP Policing issues.

**Resolution 3**

Moved by Councillor Robson

Seconded by Deputy Mayor Hand

THAT Craig Bell be invited within the bar to discuss Point Edward Ontario Provincial Police (OPP) policing issues.

**Carried**

Mr. Bell educated Council regarding the numerous times his home and vehicles have been subjected to break-ins, and thefts within the Village. He then portrayed his disappointment with the OPP station, and the procedure in which to report to an officer by having to use a phone outside the station to call Orillia first before being able to speak with an officer who is more local. Mr. Bell expressed his concerns with the lack of OPP community involvement, and the lack of officers patrolling the streets of Point Edward.

**Public Meetings**

1. Public transit subsidy.

Mayor MacKenzie advised all that were present to sign in if they wished to be informed of any decisions, or follow-up meetings that the Village would have regarding the public transit subsidy.

Karen Saar informed Council that she feels if riders are to pay full price that they should receive full service. It was discussed that the Village is not looking at changing the bussing system. Karen questioned if dial-a-ride could be an option. The Village will look into the costs for this option.

Doug Mitchell questioned the necessity of the Village providing 2 garbage days during the summer months, and if possible that money could go towards the transit subsidy instead.

George Freeman questioned whether or not the \$15,000.00 subsidy fee was only being used for Village residents. The discussion that some costs have gone up over the years took place, and also that the Village could possibly look at tighter controls being implemented within the office to monitor the sales of passes, and tickets.

Jessica Wilkenson reported that she uses the transit system daily for school, and that the subsidized bus passes means a lot to many students as many are on a tight budget. She also reported that the busses only come around once an hour, and that she would like to see them come more often if the riders are expected to pay full price.

Karen Saar suggested as a way of monitoring the sales, that it should only be sold to the individual who is wishing to purchase the bus passes, and tickets.

Mayor L. MacKenzie advised that there were no other comments received via letters or emails, and informed all that were present that Council thanks everyone, and that notice will be given as seen fit when a decision is made.

**Adoption of Minutes (The next two numbers are)**

1. Minutes of the Council Meeting held September 22, 2015.
2. Minutes of the Council Meeting held October 13, 2015.

**Resolution 4**

Moved by Councillor Robson

Seconded by Deputy Mayor Hand

THAT the Minutes of the Council Meeting Items (1-2) be accepted as amended.

**Carried**

**Financial Reports (The next four numbers are)**

1. General Operations: Total Revenues for the month of September, 2015.

**Resolution 5**

Moved by Deputy Mayor Hand

Seconded by Councillor Robson

THAT the Total Revenues in General Operations for the month of September, 2015, in the amount of \$45,225.67 be approved.

**Carried**

2. General Operations: Total Expenditures for the month Of September, 2015.

**Resolution 6**

Moved by Deputy Mayor Hand

Seconded by Councillor Gordon

THAT the Total Expenditures in General Operations for the month of September, 2015, in the amount of \$1,331,189.28 be approved.

**Carried**

3. Water/Waste Water Treatment Plant: Total Revenues for the month of September, 2015.

**Resolution 7**

Moved by Councillor Gordon

Seconded by Councillor Robson

THAT the Total Revenues in Water/Waste Water Treatment Plant for the month of September, 2015, in the amount of \$215,778.39 be approved.

**Carried**

4. Water/Waste Water Treatment Plant: Total Expenditures for the month of September, 2015.

**Resolution 8**

Moved by Councillor Gordon

Seconded by Councillor Burgess

THAT the Total Expenditures in Water/Waste Water Treatment Plant for the month of September, 2015, in the amount of \$89,002.96 be approved.

**Carried**

**Committee Reports (The next five numbers are)**

1. Public Works/Parks Committee Meeting of October 13, 2015.

**Resolution 9**

Moved by Councillor Robson

Seconded by Councillor Burgess

THAT the Public Works/Parks Committee Meeting minutes of October 13, 2015 be accepted as circulated.

**Carried**

Discussion took place that the Chief Administrative Officer (CAO) will be will be developing a busker By-Law for early spring 2016.

The Operations Manager was asked if he had received feedback regarding the backstops, and he responded that he has heard nothing yet.

Discussion took place that the winter maintenance meeting is set for Friday October 30<sup>th</sup> at 8:00 am. This meeting will involve representative from Point Edward and Sarnia.

Discussion took place that the public meeting for handicap parking is to take place later this year or early spring of 2016.

2. Arena/Community Hall Meeting of October 13, 2015.

**Resolution 10**

Moved by Councillor Burgess

Seconded by Councillor Robson

THAT the Arena/Community Hall Meeting minutes of October 13, 2015 be accepted as circulated.

**Carried**

Discussion took place that the asbestos report did not find any non-conformance issues, and that if work is to take place for different department buildings, that the report be reviewed prior to see if there is a potential for asbestos in that area.

Discussion took place that the board advertising is beginning, and that one advertisement has been installed with more to come shortly.

3. Fire Committee Meeting of October 13, 2015.

**Resolution 11**

Moved by Councillor Burgess

Seconded by Councillor Gordon

THAT the Fire Committee Meeting minutes of October 13, 2015 be accepted as circulated.

**Carried**

Discussions took place regarding the radio communication system, and that the recommendation has been to go with Spectrum Communications.

Discussion took place that a new bakery will be opening in Point Edward on Helena Street.

The on-call compensation for the Point Edward Fire Department (PEFD) was discussed.

4. Water/Wastewater Treatment Plant Committee Meeting of October 13, 2015.

**Resolution 12**

Moved by Councillor Gordon

Seconded by Councillor Robson

THAT the Water/Wastewater Treatment Plant Committee Meeting minutes of October 13, 2015 be accepted as circulated.

**Carried**

Discussion took place that the Chief Administrative Officer (CAO), Manager of Environmental Services, and Treasurer had met with Bluewater Power regarding the possibility of doing meter reads for the Village of Point Edward. This meeting took place as the current company (Corix) is discontinuing that type of service, and will be finished by the end of 2015. The Village is striving to provide a smooth transition in the way both the water service and billing are handled.

5. Finance Committee Meeting of October 13, 2015.

**Resolution 13**

Moved by Deputy Mayor Hand

Seconded by Councillor Robson

THAT the Finance Committee Meeting minutes of October 13, 2015 be accepted as circulated.

**Carried**

**Miscellaneous Reports (The next three numbers are)**

1. Police Services Board Meeting of October 13, 2015.
2. Ontario Provincial Police Activity Report for September of 2015.
3. Building permits as of October 23, 2015.

**Resolution 14**

Moved by Deputy Mayor Hand

Seconded by Councillor Burgess

THAT Miscellaneous Reports Items (1-3) be received and filed.

**Carried**

Discussion took place that Brad Drury has been appointed to the Police Services Board.

**Communications (Council Action)**

- None

**Communications (Receive and File) – Listed (The next six numbers are)**

1. AMO Watch File – September 24, 2015.
2. AMO Watch File – October 1, 2015.
3. AMO Watch File – October 8, 2015.
4. AMO Watch File – October 15, 2015.
5. AMO Watch File – October 22, 2015.

6. Third Quarter Municipal Contribution Payment from Ontario Lottery and Gaming Corporation.

**Resolution 14**

Moved by Councillor Robson

Seconded by Deputy Mayor Hand

THAT the Communications (Receive and File) Items (1-6), be received and filed.

**Carried**

**New Business (The next twelve items are)**

1. 2014 Financial Statements.

Discussion took place that the Chief Administrative Officer (CAO) will converse with the auditors to clarify the meaning of “materiality” and “uncorrected misstatements” in the 2014 financial statement report. The CAO will then forward information to the rest of Council.

**Resolution 15**

Moved by Councillor Gordon

Seconded by Deputy Mayor Hand

THAT the 2014 financial statements be accepted as circulated.

**Carried**

2. LEHDER Invite

Discussion took place that LEHDER is celebrating their 20<sup>th</sup> anniversary, and had extended invitations for all of Council. Councillors are to notify the CAO, or Jennifer their intentions. The CAO will prepare a congratulatory letter for the event.

3. Village Community Calendar

Items for the calendar were discussed. Discussion took place that dates be confirmed with Marcotte, and that the draft calendar is reviewed for dates for Father’s Day, Family Day etcetera.

4. Plaque for resident

Discussion took place that a resident in Point Edward is turning 100 on November 9, 2015, and that a plaque has been ordered for the resident.

5. Presbyterian Bazar

Discussion took place that a bazar will be taking place at the church on October 31, 2015 from 9:30 am – 11:30 am.

6. Spirit Day Point Edward Community Hall

The Operations Manager advised that Spirit Day will be taking place on November 14, 2015 from 3:00 pm – 10:00 pm.

7. Remembrance Day

Discussion took place that the Point Edward Remembrance Day walk takes place on November 8<sup>th</sup>, 2015 at 10:30 am. Persons walking are to meet at the Point Ex-Servicemen’s Association.

The Sarnia Remembrance Day walk will take place on November 11<sup>th</sup>, 2015, and Deputy Mayor Bev Hand will be going in place of Mayor Larry MacKenzie.

8. Bleachers

Discussion took place that new bleachers for McCrae Park be added to the Capital Budget for 2016.

9. Mill & Pave

Discussion took place that the Louisa St. mill and pave is to be taking place next week. Concerns regarding the delay of work were brought forward.

10. Radio County System Meeting

Mayor L. MacKenzie advised that he will be voting in favour of the radio system next Tuesday at County Council.

11. Waterfront Washrooms

The Operations Manager advised that the waterfront washrooms will be cleaned and winterized tomorrow for the winter season.

12. Appreciation for quick response for sewer back-up

Discussion took place that a resident had wanted to pass along a message that the Public Works staff had responded very quickly to an emergency call for sewer back-up, and that it was very much

appreciated. The Operations Manager indicated that he will inform the public works staff of the compliment.

**By-Laws (The next number is)**

1. By-Law Number 30 of 2015, Being a By-Law to prohibit the sale or hire of goods or services by transient traders within the Village of Point Edward.

**Resolution 15**

Moved by Councillor Robson

Seconded by Councillor Burgess

THAT By-Law Number 30 of 2015, Being a By-Law to prohibit the sale or hire of goods or services by transient traders within the Village of Point Edward, be READ a FIRST, SECOND and THIRD time and FINALLY passed this 27<sup>th</sup> day of October 2015.

**Carried**

**Resolution to Adjourn to an 'In Camera' Session**

**Resolution 16**

Moved by Councillor Robson

Seconded by Deputy Mayor Hand

THAT Council Adjourn to an 'In Camera' Session at 6:41 pm.

**Carried**

**Resolution to Reconvene to Regular Council Session**

**Resolution 17**

Moved by Councillor Robson

Seconded by Councillor Gordon  
THAT Council Reconvene to Regular Council Session at 6:55 pm.

**Carried**

## **Report of the Closed Session Meeting of Council**

### **Resolution to Adopt the Report of the Closed Session**

#### **Confirmation By-Law (The next number is)**

1. By-Law Number 33, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including October 27, 2015.

#### **Resolution 18**

Moved by Councillor Gordon

Seconded by Councillor Robson

THAT By-Law Number 33, being a By-Law to Confirm the Resolutions of Point Edward Council which were adopted up to and Including October 27, 2015 be READ a FIRST, SECOND, and THIRD time and FINALLY passed this 27<sup>th</sup> day of October 2015.

**Carried**

## **Adjournment**

#### **Resolution 19**

Moved by Councillor Gordon

Seconded by Deputy Mayor Hand

THAT the Council Meeting be adjourned until the November 24<sup>th</sup>, 2015 call of the Chair or at such time as a Special Committee meeting is held to discuss legal matters, property matters or personnel matters.

**Carried**

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Mayor Larry MacKenzie

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Chief Administrative Officer/Clerk Jim Burns