



## Village of Point Edward

# Minutes

## Council Meeting – March 22, 2016

5:00 p.m. Council Chambers, Point Edward Municipal Office

135 Kendall Street, Point Edward, Ontario

Present: Mayor L. MacKenzie, Deputy Mayor B. Hand, Councillor J. Robson, Councillor P. Burgess, Councillor L. Gordon, Chief Administrative Officer (CAO) J. Burns, Operations Manager P. Churchill, Administrative Assistant J. Capes

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### Disclosure of Pecuniary Interest

- None

### Planning

- None

### Delegations

1. Stephanie Dunlop – Bridgeview School  
Regrets: Stephanie Dunlop – Bridgeview School

### Public Meetings

- None

### Adoption of Minutes (The next number is)

1. Minutes of the Council Meeting held February 23, 2016.

#### **Resolution 1**

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT the minutes of the Council Meeting held February 23, 2016, be accepted as circulated.

**Carried**

**Financial Reports** (The next four numbers are)

1. General Operations: Total Revenues for the month of February, 2016.

**Resolution 2**

Moved by Councillor Gordon

Seconded by Councillor Robson

THAT the Total Revenues in General Operations for the month of February, 2016, in the amount of \$1,736,756.47 be approved.

**Carried**

2. General Operations: Total Expenditures for the month of February, 2016.

**Resolution 3**

Moved by Councillor Gordon

Seconded by Deputy Mayor Hand

THAT the Total Expenditures in General Operations for the month of February, 2016, in the amount of \$514,242.84 be approved.

**Carried**

3. Water/Waste Water Treatment Plant: Total Revenues for the month of February, 2016.

**Resolution 4**

Moved by Councillor Burgess

Seconded by Councillor Robson

THAT the Total Revenues in Water/Waste Water Treatment Plant for the month of February, 2016, in the amount of \$43,499.69 be approved.

**Carried**

4. Water/Waste Water Treatment Plant: Total Expenditures for the month of February, 2016.

**Resolution 5**

Moved by Councillor Burgess

Seconded by Deputy Mayor Hand

THAT the Total Expenditures in Water/Waste Water Treatment Plant for the month of February, 2016, in the amount of \$89,118.68 be approved.

**Carried**

**Committee Reports** (The next five numbers are)

1. Public Works/Parks Committee Meeting of March 8, 2016.

**Resolution 6**

Moved by Deputy Mayor Hand

Seconded by Councillor Robson

THAT the Public Works/Parks Committee Meeting minutes of March 8, 2016, be accepted as circulated.

**Carried**

The Operations Manager advised that he is awaiting final presentation drawings.

The Chief Administrative Officer (CAO) will provide an update to the Splashpad Committee regarding the drawings.

- Arena/Community Hall Meeting of March 8, 2016.

**Resolution 7**

Moved by Councillor Robson

Seconded by Councillor Burgess

THAT the Arena/Community Hall Meeting minutes of March 8, 2016, be accepted as circulated.

**Carried**

- Fire Committee Meeting of March 8, 2016.

**Resolution 8**

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT the Fire Committee Meeting minutes of March 8, 2016, be accepted as circulated.

**Carried**

- Water/Wastewater Treatment Plant Committee Meeting of March 8, 2016.

**Resolution 9**

Moved by Councillor Burgess

Seconded by Councillor Robson

THAT the Water/Wastewater Treatment Plant Committee Meeting minutes of March 8, 2016, be accepted as circulated.

**Carried**

- Finance Committee Meeting of March 8, 2016.

**Resolution 10**

Moved by Councillor Gordon

Seconded by Councillor Robson

THAT the Finance Committee Meeting minutes of March 8, 2016, be accepted as circulated.

**Carried**

**Miscellaneous Reports** (The next three numbers are)

- Police Services Board Meeting Minutes of March 8, 2016.
- Ontario Provincial Police Activity Report for February of 2016.
- OPP False Alarm report for February, 2016.

**Resolution 11**

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT the Miscellaneous Reports Items (1-3) be received and filed.

**Carried**

**Communications (Council Action)** (The next five numbers are)

1. Lambton County Municipal Association Annual Banquet.

**Resolution 12**

Moved by Councillor Robson

Seconded by Councillor Burgess

THAT the Lambton County Municipal Association Annual Banquet information be received and filed.

**Carried**

2. Canadian Diabetes Association golf tournament invitation.

**Resolution 13**

Moved by Councillor Robson

Seconded by Councillor Burgess

THAT Council declines the Canadian Diabetes Association golf tournament invitation for 2016, and THAT the Chief Administrative Officer (CAO) send letter notifying them of decision.

**Carried**

3. Ontario Moose Association Spring Conference invitation.

Councillor Robson advised that she will be attending the Ontario Moose Association Spring Conference.

4. Ontario Association of Police Chiefs 2016 Municipal Officials Seminar.

**Resolution 14**

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT the Ontario Association of Police Chiefs 2016 Municipal Officials Seminar be received and filed.

**Carried**

5. Big Brothers Big Sisters request for donation.

**Resolution 15**

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT Council declines the Big Brothers Big Sisters request for donation for 2016, and THAT the CAO send letter notifying them of decision.

**Carried**

**Communications (Receive and File) – Listed** (The next ten numbers are)

1. AMO Watch File – February 25, 2016.
2. AMO Watch File – March 3, 2016.
3. AMO Watch File – March 10, 2016.
4. AMO Watch File – March 17, 2016.
5. Minutes of Lambton County Fire Chiefs meeting of February 17, 2016.
6. Minor Variance decision – 308 Victoria Avenue.
7. St. Clair Region Conservation Authority Board meeting minutes – February 18, 2016.
8. St. Clair Region Conservation Authority 2015 Annual Report.

9. Lambton County news release regarding 2016 Budget.
10. 2015 Emergency Management Compliance Checklist.

**Resolution 16**

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT the Communications (Receive and File) Items (1-10) be received and filed.

**Carried**

**New Business** (The next seven numbers are)

- **MPW Open House**  
Councillor Gordon advised Council regarding the Open House for MPW, and that he would be forwarding to Council a copy of the invitation.
- **Social Media**  
Discussion took place regarding the number of followers for Point Edwards' Facebook and Twitter accounts. Chief Administrative Officer (CAO) mentioned that he will start tagging Council members, so that they can share information.
- **Mailbox Locates**  
Locates observed at the mailboxes came in to question as who ordered locates to be done. The Administrative Assistant will check locates submitted to verify who initiated the work to be done.
- **Farmer's Market for 2016**  
Questions were discussed such as when the opening date for the season will begin for 2016. Council will invite the representative's for a meeting prior to the farmers market re-opening to have all questions answered.
- **Arena insurance for ice rentals**  
The CAO and Operations Manager will research separate insurance charges for users and generate a report for the next Committee meeting.
- **Marg Scott (Volunteer Service Award)**  
The CAO advised that Marg Scott will be receiving a Volunteer Service Award, from the Ontario Ministry of Citizenship, Immigration and International Trade. The award will be presented at the Dante Club April 13<sup>th</sup> at 7:30 pm. The CAO will forward email to Council with the details.
- **Waterfront Park Clean-Up**  
The CAO informed Council that a Cargill employee (Carol Haight) expressed interest in helping to clean-up the Waterfront Park for Earth Day.  
It was decided that the CAO will contact Carol, and advise that she is to work with the Operations Manager to agree on what is required.

**By-Laws**

**Resolution to Adjourn to an 'In Camera' Session**

**Resolution to Reconvene to Regular Council Session**

**Report of the Closed Session Meeting of Council**

**Resolution to Adopt the Report of the Closed Session**

**Confirmation By-Law** (The next number is)

1. By-Law Number 11, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including March 22, 2016.

**Resolution 17**

Moved by Councillor Robson

Seconded by Councillor Gordon

THAT By-Law Number 11, being a By-Law to Confirm the Resolutions of Point Edward Council which were Adopted up to and Including March 22, 2016 be READ a FIRST, SECOND, and THIRD time and FINALLY passed this 22<sup>nd</sup> day of March 2016.

**Carried**

**Adjournment**

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Mayor Larry MacKenzie

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Chief Administrative Officer/Clerk Jim Burns