



**APPLICATION FOR CONSENT (SEVERANCE)**  
**(Including Ont. Regulation 547/06)**  
**INSTRUCTIONS AND INFORMATION TO APPLICANT**

Please complete the form accurately and completely, using a pen with dark ink. It is important that the information be complete and accurate.

If the application is signed by an agent or solicitor on behalf of the owner, the owner's written authorization must accompany the application. If the applicant is a Corporation acting without agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal must be affixed.

The applicant should consult Provincial Policy Statements and the local municipal Official Plan and Zoning By-law before completing application. This Committee has authority to grant minor variances related to a consent application in the Village of Point Edward. You may apply for related minor variances at the same time you apply for a Consent.

Each application **must** be accompanied by a sketch. Because we must copy and circulate the sketch, it must be clearly drawn in dark ink on a sheet of paper no larger than 8 1/2" x 14". Do not use colours, because they cannot be picked up by the copying machine.

**The sketch should clearly show:**

- a) **the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;**
- b) **The approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;**
- c) **The boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;**
- d) **The location of all land previously severed from the parcel originally acquired by the current owner of the subject land;**
- e) **The approximate location of all natural and artificial features (*for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that,**
  - i) **are located on the subject land and on land that is adjacent to it, and**
  - ii) **in the applicant's opinion, may affect the application;**
- f) **The current uses of land that is adjacent to the subject land (*for example, residential, agricultural or commercial*);**

- g) **The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;**
- h) **If access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and**
- i) **The location and nature of any easement affecting the subject land.**

The Secretary-Treasurer need not accept an incomplete application, or an application with an incomplete, unclear or uncopiable sketch.

The applicant shall file a complete, signed application, together with the sketch, and if applicable, livestock data sheet, with the Secretary-Treasurer of the Committee of Adjustment together with an application fee of **\$520.00 in cash or cheque payable to the Village of Point Edward.**

In order to provide efficiencies to the public and streamline the review process of approvals under the Planning Act, the Conservation Authorities recommend that the municipality screen all applications received (as an approval authority) and send them only those applications in which the Authorities have an interest. The **Conservation Authorities also recommend that the County collect a fee for service of \$100.00** on their behalf, to prepare the requested comments.

A notice, which must be posted by the applicant (as set out in the Provincial Regulations), will be sent to you. If this notice is not posted at least 14 days before the meeting date, the decision made by the Committee on this application could be found to be null and void, should it be challenged because of lack of notice. Should it come to our attention that this notice was not posted properly, the Committee will not be able to proceed with the application and there will be additional costs to the applicant should an additional notice have to be issued for a new hearing date.



## APPLICATION FOR CONSENT

DATE RECEIVED \_\_\_\_\_

APPLICATION NO \_\_\_\_\_

FEE PAID: YES \_\_\_\_\_ No \_\_\_\_\_

1.  
(A) **Name of Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**E-mail address, if applicable:** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Business** \_\_\_\_\_

(B) **Name, address and telephone of Owner's Solicitor or Authorized Agent if applicable:**

(C) **Please specify to whom communications should be sent:**

**OWNER:** ( )

**SOLICITOR:** ( )

**AGENT:** ( )

2.  
(A) **TYPE AND PURPOSE OF APPLICATION:**

|                          |     |                     |     |
|--------------------------|-----|---------------------|-----|
| New Lot                  | ( ) | Correction of Title | ( ) |
| Addition to Existing Lot | ( ) | Mortgage            | ( ) |
| Easement                 | ( ) | Right-of-way        | ( ) |
| Charge                   | ( ) | Other               | ( ) |
| Lease                    | ( ) |                     |     |

(B) If known, the name of the person to whom the land or an interest in the land is to be transferred, charged or leased. \_\_\_\_\_

3. **LOCATION OF LAND**

Municipality \_\_\_\_\_

a) Concession #: \_\_\_\_\_ Lot #: \_\_\_\_\_

b) Registered Plan #: \_\_\_\_\_ Lot #: \_\_\_\_\_

c) Reference Plan # 25R: \_\_\_\_\_ Part #: \_\_\_\_\_

d) Municipal Address \_\_\_\_\_

4. **DESCRIPTION OF LAND TO BE SEVERED:**

**Definition:** "Land to be Severed" refers to the land or interest in land you intend to convey, lease, mortgage, etc.

Frontage\_\_\_\_\_ Depth\_\_\_\_\_ Area\_\_\_\_\_

Existing Use:\_\_\_\_\_

Proposed Use:\_\_\_\_\_

Existing buildings and structure  
(specify):\_\_\_\_\_

Proposed buildings or structures  
(Specify):\_\_\_\_\_

5. **DESCRIPTION OF LAND TO BE RETAINED:**

**Definition:** "Land to be Retained" refers to the land or interest in land you intend to keep.

Frontage\_\_\_\_\_ Depth\_\_\_\_\_ Area\_\_\_\_\_

Existing Use:\_\_\_\_\_

Proposed Use\_\_\_\_\_

Existing buildings and structure (specify):\_\_\_\_\_

\_\_\_\_\_

Proposed buildings or structures (Specify):\_\_\_\_\_

\_\_\_\_\_

6. Number of new lots (not including retained lot) proposed:\_\_\_\_\_

7. Are there any easements or restrictive covenants which affect the subject land? Yes( ) No( )

If yes, please provide a description of the easement or restrictive covenant and its effect on the land.

\_\_\_\_\_

8. Official Plan Designation(s) which applies to subject land:\_\_\_\_\_

9. **ACCESS:**

| <b>a) <u>Type of Access</u></b>                | <b><u>Severed</u></b> | <b><u>Retained</u></b> |
|------------------------------------------------|-----------------------|------------------------|
| Provincial Highway                             | ( )                   | ( )                    |
| A Municipal Road that is maintained year round | ( )                   | ( )                    |
| A Municipal Road that is maintained seasonally | ( )                   | ( )                    |
| A Right-of-way                                 | ( )                   | ( )                    |

b) If the access to the subject land is by water only, please state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

---



---

10. **WATER SUPPLY**

What type of water supply is proposed? (Check appropriate Space)

| <b><u>TYPE</u></b>                                       | <b><u>PROPOSED LOT(S)</u></b> | <b><u>RETAINED LOT(S)</u></b> |
|----------------------------------------------------------|-------------------------------|-------------------------------|
| Publicly owned & operated piped water supply             | ( )                           | ( )                           |
| Privately owned and operated individual or communal well | ( )                           | ( )                           |
| Lake or other water body                                 | ( )                           | ( )                           |
| Other (Specify)                                          | ( )                           | ( )                           |

11. **SEWAGE DISPOSAL:**

What type of sewage disposal is proposed? (Check appropriate Space)

| <b><u>TYPE</u></b>                                                                                  | <b><u>PROPOSED LOT(S)</u></b> | <b><u>RETAINED LOT(S)</u></b> |
|-----------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------|
| Public owned and operated sanitary sewage system                                                    | ( )                           | ( )                           |
| Privately owned and operated individual or communal septic system                                   | ( )                           | ( )                           |
| If a private system is proposed, has a certificate of approval been issued by the County of Lambton | Yes ( )                       | No ( )                        |
| Pit Privy                                                                                           | ( )                           | ( )                           |
| Other (Specify)                                                                                     | ( )                           | ( )                           |

12. When will water supply and sewage disposal services be available? \_\_\_\_\_

13. If known, state whether the subject land is the subject of any other application under the Act, such as an application for approval of an official plan or plan amendment, a zoning by-law amendment, a Minister's zoning order amendment, a minor variance, a consent (severance) or approval of a plan of subdivision.

---



---



---

Please provide the file # of the application and the status of the application.

File #: \_\_\_\_\_ Status: \_\_\_\_\_

14. If known, state whether the subject land has ever been the subject of an application for approval of a plan of subdivision, under Section 51 of the Act, or a consent (severance), under Section 53 of the Act.

File #: \_\_\_\_\_ Status: \_\_\_\_\_

15. Is the subject land within an area of land designated under any provincial plan or plans? \_\_\_\_\_

If the answer to the above is yes, does the application conform to or does it conflict with the applicable provincial plan or plans. \_\_\_\_\_

16. The current designation of the subject land in the applicable official plan. \_\_\_\_\_

17. Has any land been severed from the parcel originally acquired by the owner of the subject land?

If yes – date of transfer \_\_\_\_\_ Name of the transferee \_\_\_\_\_

Uses of the severed land \_\_\_\_\_

18. **SEVERANCES IN RURAL AREAS:**

**Note: This section is to be completed only for applications in Rural or Agricultural Areas.**

- a) Is the severance intended to provide a residential lot? Yes( ) No( )

i) Why? \_\_\_\_\_  
\_\_\_\_\_

- b) Are there any barns located on the subject lands or within 1 km of the subject lands?  
Yes( ) No( )

If the answer is "yes", provide the following information for each barn (use additional pages if necessary):

-Type of Livestock \_\_\_\_\_

-# of Current Livestock \_\_\_\_\_

-Potential Housing Capacity \_\_\_\_\_

-Type of Manure Storage \_\_\_\_\_

-9-1-1 Address \_\_\_\_\_

-distance to proposed new lot line \_\_\_\_\_

19. If the applicant is not the owner of the subject land, the owner's written authorization to the applicant to make the application is required.

Dated at the \_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

I/We \_\_\_\_\_ of the \_\_\_\_\_  
in the County of Lambton solemnly declare that all the statements contained in this application are true, and I/We make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

\_\_\_\_\_  
(Signature) of applicant, solicitor or authorized agent)

\_\_\_\_\_  
(Signature) of applicant

DECLARED before me at the \_\_\_\_\_ of \_\_\_\_\_ in the  
County of Lambton \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**A Commissioner, etc.** \_\_\_\_\_