

**VILLAGE OF POINT EDWARD POLICIES AND PROCEDURES**

<b>DEPARTMENT:</b> <b>Parks</b>	<b>POLICY #:</b> <b>Parks-03</b>
<b>POLICY:</b> <b>Use of Ball Parks</b>	<b>PAGE:</b> <b>1 of 1</b>
<b>ADOPTION DATE:</b> <b>June 22, 2004</b>	<b>BY-LAW #:</b> <b>REVISION DATE:</b>

1. Any team or league that would like to use a ball park at McCrae Park or at the Waterfront Park must submit their request in writing to the Municipal Office on or before January 15 of the year that the diamond is requested for use.
2. The contact names(s) for the league together with an address and telephone number must accompany the written request.
3. A response letter in writing from the Village of Point Edward will be provided to each league that has submitted a written request no later than February 1.
4. The Village of Point Edward will use the following criteria when considering requests for use of the ball parks:
  - (a) The request for the use of the Ball diamonds must be made in writing on an annual basis;
  - (b) The use of the ball diamonds during previous year(s) does not guarantee their use for the following year;
  - (c) Preference will be given to Point Edward youth and previous users of the ball diamonds.
5. A waiver for liability purposes must be signed and submitted by each participant prior to the use of the ball park for each season.