



Point Edward Water Department
PRE-AUTHORIZED PAYMENT PLAN

AUTHORIZATION TO HONOUR CHEQUES DRAWN BY
VILLAGE OF POINT EDWARD
WATER DEPARTMENT

NAME: _____ DATE: _____
ADDRESS: _____ ACCOUNT: _____
SERVICE ADDRESS: _____
HOME PHONE: _____ BUSINESS PHONE#: _____
FINANCIAL INSTITUTION: _____
BRANCH ADDRESS: _____
BANK TRANSIT #: _____ BANK ACCOUNT: _____
BANK #: _____

** PLEASE ENCLOSE A VOID CHEQUE AS A SAMPLE **

TERMS AND CONDITIONS:

I hereby authorize The Village of Point Edward to withdraw the actual net amount in payment of my utility billing from the bank account and financial institution designated on my void cheque. Myself or the Village of Point Edward may cancel this authorization. (Please submit your cancellation in writing and allow ten days for processing.)

Signature: _____
Contact Person for Business Accounts: _____

HOW DOES THE PLAN WORK?

The "net amount" of your bill will be withdrawn from your bank account on the due date. You will continue to receive your water bills prior to the due date, showing the amount that will be withdrawn. A message will appear on your bill acknowledging that your account has been placed on the pre-authorized payment plan.

Requests for a bank change or date change require 10 days notice prior to the payment date.

Questions?

Customer Service

Village of Point Edward

(519) 337-3021