

**VILLAGE OF POINT EDWARD**  
**ARENA/COMMUNITY HALL COMMITTEE**

**MINUTES**

July 13, 2010  
11 a.m.

**Attendance:**

Chairperson MacKenzie, Deputy Mayor Robson, Chief MacKenzie, P. Cramp

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▪ **Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

• **Approval of Minutes**

Arena/Community Hall meeting minutes of June 8, 2010

**Recommendation #1**

THAT the Arena/Community Hall meeting minutes of June 8, 2010, be approved.

• **Business Arising from Minutes**

There was no business arising from the minutes.

• **Council Issues/Correspondence**

None

• **Delegations**

None

• **New Business**

- Basic Refrigeration Course successfully completed by 3 Arena employees

**Recommendation #2**

THAT letters of congratulations be forwarded to Arena employees Jeremy Seller, Derek Lucas and Kevin Brown for their successful completion of the Basic Refrigeration Course.

- Propane Training is scheduled

The propane training is scheduled prior to start-up of the ice plant.

- Request from Point Edward Skating Club re: plaque wording for Earl Helps

**Recommendation #3**

THAT approval be given for the Point Edward Skating Club to place a plaque for Earl Helps with wording as specified in their letter in the lobby of the Arena.

- Re-painting completed

The repainting of the west wall has been completed.

- Air conditioning for lunch room

Due to the extreme heat that has occurred this year, it is necessary to place an air conditioner in the lunch room at the Arena. Further investigation of the best way to do this will be considered.

- Community Hall Renovations are complete

The renovations are complete and a monthly inspection was taken of the building.

- Arena Policy re: Petty Cash

**Recommendation #4**

THAT Policy Arena-02 regarding Petty Cash, be approved.

- Electrical

DMW has been at the Arena to check the electrical problem that is recurring.

- Other Requirements

The benches will be raised and fillers will be placed at the back of the new bleachers to prevent items falling under the bleachers.

- **Review of Financial Statement**

For period ending June 30, 2010

**Recommendation #5**

THAT the Financial Statements for the period ending June 30, 2010, be approved.

- **Next Meeting**

The next meeting is scheduled for September 14, 2010 at 11 a.m.

- **Adjournment**

The meeting adjourned at 11:55 a.m.

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Chairperson Larry MacKenzie

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CAO/Clerk Peggy Cramp